ACR CIRCULAR

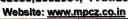


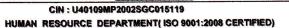
OFFICE OF MANAGING DIRECTOR MADHYA PRADESH MADHYA KSHETRA

VIDYUT VITARAN COMPANY LIMITED

(GOVT. OF M.P.UNDERTAKING)

NISHTHA PARISAR, GOVINDPURA, BHOPAL (MP) 462023 **2-2602033**;2602034; FAX:2589821







No.MD/MK/01/HR-II /

Bhopal, dated

CIRCULAR ONLINE ANNUAL CONFIDENTIAL REPORT

The timelines for filling up online Annual Confidential Report (ACR) for the year 2016-17(1.04.2016-31.03.2017) is extended for 15 days for Reporting officer, which will be further extended for the Reviewing and Accepting Authority. If you fail to fill the ACR as Reporting, Reviewing and Accepting Authority the point will be noted and accounted in your ACR respectively.

The time schedule for online submission of ACR is revised and is mentioned as below:-

| S.No. | Officer concerned | Date by which ACR is to be submitted to the next higher authority by all Class-I/II and Jr. Engineers. |
|-------|-------------------|--|
| 1. | Reporting Officer | 30 th September 2017 |
| 2. | Reviewing Officer | 15 th October 2017 |
| 3. | Accepting Officer | 31 st October 2017 |

By Order

CGM (HR&A)

Bhopal, dated: 15-09-17

No.MD/MK/01/HR-II / **8848** Copy to:-

13. Shri/Ms.

| 1. | The CGM(HR&A)/Procurement/RP/UP/SM&O,O/o MD(CZ), Bhopal. |
|-----|---|
| 2. | The Director(Technical)/Commercial, O/o MD(CZ) Bhopal. |
| 3. | The Director(Finance)/(Trg),O/o MD(CZ),Bhopal. |
| | The Chief General Manager (BR)/ (GR), MPMKVVCL, Bhopal/Gwalior. |
| 5. | The GM(O&M/CC/ Vigilance/ Civil /Stores), MPMKVVCI |
| 6. | The GM(Estt)/(R&Civil)/A&PGR/Commercial/Works and Planning / |
| | AMR Cell, O/o MD(CZ), Bhopal. |
| 7. | The Dy.General Manager()/Sr.P.O/Sr.S.O,O/o MD(CZ)Bhopal |
| 8. | The DGM()/AO(AU),O/oMPMKVVCL, |
| | The Manager(HR)/PS,O/o |
| 10. | The PS to MD(CZ), Bhopal. |

11. The P.S. Section, CGM(HR&A), MPMKVVCL, Bhopal.

12. Web Master/Circular File/Serial Copy.